

# Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

**2002**

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

▶ The organization may have to use a copy of this return to satisfy state reporting requirements

**A** For the **2002** calendar year, or tax year beginning **2002**, and ending **20**

- B** Check if applicable:
- Address change
  - Name change
  - Initial return
  - Final return
  - Amended return
  - Application pending

**C** Name of organization  
**Chippewa Nature Center, Inc.**

Number and street (or P O box if mail is not delivered to street address) Room/suite  
**400 S. Badour Rd.**

City or town, state or country and ZIP + 4  
**Midland, MI 48640-8661**

**D** Employer identification number  
**38 1859315**

**E** Telephone number  
**(989) 631-0830**

**F** Accounting method:  Cash  Accrual  
 Other (specify) ▶

**G** Web site ▶ **www.chippewanaturecenter.com**

**J** Organization type (check only one) ▶  501(c) ( 3 ) ◀ (insert no)  4947(a)(1) or  527

**K** Check here ▶  if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS, but if the organization received a Form 990 Package in the mail, it should file a return without financial data. Some states require a complete return.

**H and I are not applicable to section 527 organizations**

**H(a)** Is this a group return for affiliates?  Yes  No

**H(b)** If "Yes," enter number of affiliates ▶

**H(c)** Are all affiliates included?  Yes  No (If "No," attach a list. See instructions.)

**H(d)** Is this a separate return filed by an organization covered by a group ruling?  Yes  No

**I** Enter 4-digit GEN ▶

**L** Gross receipts. Add lines 6b, 8b, 9b, and 10b to line 12 ▶ **5,582,173**

**M** Check ▶  if the organization is not required to attach Sch. B (Form 990, 990-EZ, or 990-PF)

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (See page 17 of the instructions)**

Revenue	<b>1</b> Contributions, gifts, grants, and similar amounts received				
	<b>a</b> Direct public support	<b>1a</b>	\$194,758		
	<b>b</b> Indirect public support	<b>1b</b>			
	<b>c</b> Government contributions (grants)	<b>1c</b>			
	<b>d</b> Total (add lines 1a through 1c) (cash \$ <u>66,758</u> noncash \$ <u>128,000</u> )	<b>1d</b>		\$194,758	
	<b>2</b> Program service revenue including government fees and contracts (from Part VII, line 93)	<b>2</b>		114,729	
	<b>3</b> Membership dues and assessments	<b>3</b>		32,595	
	<b>4</b> Interest on savings and temporary cash investments	<b>4</b>			
	<b>5</b> Dividends and interest from securities	<b>5</b>		759,736	
	<b>6a</b> Gross rents	<b>6a</b>	5,780		
	<b>b</b> Less rental expenses	<b>6b</b>	0		
	<b>c</b> Net rental income or (loss) (subtract line 6b from line 6a)	<b>6c</b>		5,780	
<b>7</b> Other investment income (describe ▶ Capital Gains)	<b>7</b>		44,973		
	<b>8a</b> Gross amount from sales of assets other than inventory	(A) Securities		(B) Other	
		4,392,103	<b>8a</b>	0	
	<b>b</b> Less cost or other basis and sales expenses	4,653,620	<b>8b</b>	62	
	<b>c</b> Gain or (loss) (attach schedule)	(261,517)	<b>8c</b>	(62)	(261,579)
<b>d</b> Net gain or (loss) (combine line 8c, columns (A) and (B))	<b>8d</b>				
	<b>9</b> Special events and activities (attach schedule)				
	<b>a</b> Gross revenue (not including \$ _____ of contributions reported on line 1a)	<b>9a</b>			
	<b>b</b> Less direct expenses other than fundraising expenses	<b>9b</b>			
<b>c</b> Net income or (loss) from special events (subtract line 9b from line 9a)	<b>9c</b>				
	<b>10a</b> Gross sales of inventory, less returns and allowances	<b>10a</b>	37,499		
	<b>b</b> Less cost of goods sold	<b>10b</b>	32,892		
	<b>c</b> Gross profit or (loss) from sales of inventory (attach schedule) (subtract line 10b from line 10a)	<b>10c</b>		4,607	
Expenses	<b>11</b> Other revenue (from Part VII, line 103)	<b>11</b>			
	<b>12</b> Total revenue (add lines 1d, 2, 3, 4, 5, 6c, 7, 8d, 9c, 10c)	<b>12</b>		895,599	
	<b>13</b> Program services (from line 44, column (B))	<b>13</b>		1,288,882	
	<b>14</b> Management and general (from line 44, column (C))	<b>14</b>		242,157	
	<b>15</b> Fundraising (from line 44, column (D))	<b>15</b>		19,879	
<b>16</b> Payments to affiliates (attach schedule)	<b>16</b>				
<b>17</b> Total expenses (add lines 16 and 44, column (A))	<b>17</b>		1,550,918		
Net Assets	<b>18</b> Excess or (deficit) for the year (subtract line 17 from line 12)	<b>18</b>		(655,319)	
	<b>19</b> Net assets or fund balances at beginning of year (from line 73, column (A))	<b>19</b>		32,587,244	
	<b>20</b> Other changes in net assets or fund balances (attach explanation)	<b>20</b>		(3,868,283)	
	<b>21</b> Net assets or fund balances at end of year (combine lines 18, 19, and 20)	<b>21</b>		28,063,642	

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**Part II Statement of Functional Expenses**

All organizations must complete column (A). Columns (B), (C) and (D) are required for section 501(c)(3) and (4) organizations and section 4947(a)(1) nonexempt charitable trusts but optional for others (See page 21 of the instructions)

Do not include amounts reported on line 6b, 8b, 9b, 10b, or 16 of Part I		(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
22	Grants and allocations (attach schedule) (cash \$ _____ noncash \$ _____)				
23	Specific assistance to individuals (attach schedule)				
24	Benefits paid to or for members (attach schedule)				
25	Compensation of officers, directors, etc				
26	Other salaries and wages	765,609	592,437	158,836	14,336
27	Pension plan contributions	60,277	43,665	15,179	1,433
28	Other employee benefits	64,692	49,688	13,980	1,024
29	Payroll taxes	75,209	60,814	13,217	1,178
30	Professional fundraising fees				
31	Accounting fees	4,750		4,750	
32	Legal fees				
33	Supplies	166,894	153,970	12,121	983
34	Telephone	9,544	8,590	954	
35	Postage and shipping				
36	Occupancy	66,568	62,533	4,035	
37	Equipment rental and maintenance	11,302	10,625	677	
38	Printing and publications	28,600	25,937	1,738	925
39	Travel				
40	Conferences, conventions, and meetings	18,057	16,306	1,751	
41	Interest				
42	Depreciation, depletion, etc (attach schedule)	260,448	247,426	13,022	
43	Other expenses not covered above (itemize) a				
b	Insurance	18,968	17,071	1,897	
c					
d					
e					
44	<b>Total functional expenses</b> (add lines 22 through 43) <b>Organizations completing columns (B)-(D), carry these totals to lines 13-15</b>	1,550,918	1,288,882	242,157	19,879

**Joint Costs.** Check  if you are following SOP 98-2

Are any joint costs from a combined educational campaign and fundraising solicitation reported in (B) Program services?  Yes  No

If "Yes," enter (i) the aggregate amount of these joint costs \$ \_\_\_\_\_, (ii) the amount allocated to Program services \$ \_\_\_\_\_, (iii) the amount allocated to Management and general \$ \_\_\_\_\_, and (iv) the amount allocated to Fundraising \$ \_\_\_\_\_

**Part III Statement of Program Service Accomplishments** (See page 24 of the instructions)

What is the organization's primary exempt purpose? **Environmental Education**

All organizations must describe their exempt purpose achievements in a clear and concise manner. State the number of clients served, publications issued, etc. Discuss achievements that are not measurable (Section 501(c)(3) and (4) organizations and 4947(a)(1) nonexempt charitable trusts must also enter the amount of grants and allocations to others)

	Program Service Expenses (Required for 501(c)(3) and (4) orgs. and 4947(a)(1) trusts but optional for others)
a Daily programs: General programs and exhibits, including hiking trails, museums, botanical exhibits, homestead farm, lectures, courses, a-v programs, and guided hikes - all open to the public. Attendance: 17,190 (Grants and allocations \$ _____)	341,891
b Youth Programs: Educational programs for schools, scouts, church and other youth groups; summer Nature Day Camp, other natural/cultural and history related activities. Attendance: 22,299 (Grants and allocations \$ _____)	481,988
c Adult Education: Broad variety of courses, lectures, workshops and field trips in all areas of natural and cultural history subjects. Attendance: 3,954 (Grants and allocations \$ _____)	301,930
d Special Education Events: Several annual "theme events" designed to educate and involve the general public, including exhibits, demonstrations and hands-on participative activities. Attendance: 3,670 (Grants and allocations \$ _____)	163,073
e Other program services (attach schedule) (Grants and allocations \$ _____)	
<b>f Total of Program Service Expenses</b> (should equal line 44, column (B), Program services)	<b>1,288,882</b>

**Part IV Balance Sheets** (See page 24 of the instructions)

Note		Where required, attached schedules and amounts within the description column should be for end-of-year amounts only		(A) Beginning of year		(B) End of year
Assets	45	Cash—non-interest-bearing		24,932	45	18,563
	46	Savings and temporary cash investments		860,229	46	141,417
	47a	47a	Accounts receivable	2,437	47c	2,437
		47b	b Less allowance for doubtful accounts	0		
				1,438		
	48a	48a	Pledges receivable	72,000	48c	72,000
		48b	b Less allowance for doubtful accounts	0		
				138,753		
	49	Grants receivable			49	
	50	Receivables from officers, directors, trustees, and key employees (attach schedule)			50	
	51a	51a Other notes and loans receivable (attach schedule)			51c	
		51b	b Less allowance for doubtful accounts			
	52	52 Inventories for sale or use		34,409	52	22,931
	53	53 Prepaid expenses and deferred charges			53	
	54	54 Investments—securities (attach schedule) <input type="checkbox"/> Cost <input checked="" type="checkbox"/> FMV		27,416,339	54	23,622,456
55a	55a Investments—land, buildings, and equipment basis			55c		
	55b	b Less accumulated depreciation (attach schedule)				
56	56 Investments—other (attach schedule)			56		
57a	57a	Land, buildings, and equipment basis	6,578,387	57c	4,045,881	
	57b	b Less accumulated depreciation (attach schedule)	2,532,506			
			3,999,093			
58	58 Other assets (describe <input checked="" type="checkbox"/> Accrued interest & dividends)		149,847	58	161,996	
59	59 Total assets (add lines 45 through 58) (must equal line 74)		32,625,040	59	28,087,681	
Liabilities	60	60 Accounts payable and accrued expenses		33,949	60	20,629
	61	61 Grants payable			61	
	62	62 Deferred revenue		3,847	62	3,410
	63	63 Loans from officers, directors, trustees, and key employees (attach schedule)			63	
	64a	64a Tax-exempt bond liabilities (attach schedule)			64a	
			b Mortgages and other notes payable (attach schedule)		64b	
	65	65 Other liabilities (describe _____)			65	
66	66 Total liabilities (add lines 60 through 65)		37,796	66	24,039	
Net Assets or Fund Balances	Organizations that follow SFAS 117, check here <input checked="" type="checkbox"/> and complete lines 67 through 69 and lines 73 and 74			67	24,498,348	
	67	67 Unrestricted				29,027,903
	68	68 Temporarily restricted				77,961
	69	69 Permanently restricted		3,481,380	69	3,486,299
	Organizations that do not follow SFAS 117, check here <input type="checkbox"/> and complete lines 70 through 74			70		
	70	70 Capital stock, trust principal, or current funds				
	71	71 Paid-in or capital surplus, or land, building, and equipment fund				
	72	72 Retained earnings, endowment, accumulated income, or other funds				
	73	73 Total net assets or fund balances (add lines 67 through 69 or lines 70 through 72, column (A) must equal line 19, column (B) must equal line 21)		32,587,244	73	28,063,642
	74	74 Total liabilities and net assets / fund balances (add lines 66 and 73)		32,625,040	74	28,087,681

Form 990 is available for public inspection and, for some people, serves as the primary or sole source of information about a particular organization. How the public perceives an organization in such cases may be determined by the information presented on its return. Therefore, please make sure the return is complete and accurate and fully describes, in Part III, the organization's programs and accomplishments.

**Part IV-A Reconciliation of Revenue per Audited Financial Statements with Revenue per Return** (See page 26 of the instructions)

<b>a</b> Total revenue, gains, and other support per audited financial statements ▶	<b>a</b>	(2,972,684)
<b>b</b> Amounts included on line <b>a</b> but not on line 12, Form 990		
<b>(1)</b> Net unrealized gains on investments		\$(3,868,283)
<b>(2)</b> Donated services and use of facilities		\$ _____
<b>(3)</b> Recoveries of prior year grants		\$ _____
<b>(4)</b> Other (specify)		\$ _____
Add amounts on lines <b>(1)</b> through <b>(4)</b> ▶	<b>b</b>	(2,868,283)
<b>c</b> Line <b>a</b> minus line <b>b</b> ▶	<b>c</b>	895,599
<b>d</b> Amounts included on line 12, Form 990 but not on line <b>a</b> :		
<b>(1)</b> Investment expenses not included on line 6b, Form 990		\$ _____
<b>(2)</b> Other (specify)		\$ _____
Add amounts on lines <b>(1)</b> and <b>(2)</b> ▶	<b>d</b>	0
<b>e</b> Total revenue per line 12, Form 990 (line <b>c</b> plus line <b>d</b> ) ▶	<b>e</b>	895,599

**Part IV-B Reconciliation of Expenses per Audited Financial Statements with Expenses per Return**

<b>a</b> Total expenses and losses per audited financial statements ▶	<b>a</b>	1,550,918
<b>b</b> Amounts included on line <b>a</b> but not on line 17, Form 990		
<b>(1)</b> Donated services and use of facilities		\$ _____
<b>(2)</b> Prior year adjustments reported on line 20, Form 990		\$ _____
<b>(3)</b> Losses reported on line 20, Form 990		\$ _____
<b>(4)</b> Other (specify)		\$ _____
Add amounts on lines <b>(1)</b> through <b>(4)</b> ▶	<b>b</b>	0
<b>c</b> Line <b>a</b> minus line <b>b</b> ▶	<b>c</b>	
<b>d</b> Amounts included on line 17, Form 990 but not on line <b>a</b> :		
<b>(1)</b> Investment expenses not included on line 6b, Form 990		\$ _____
<b>(2)</b> Other (specify)		\$ _____
Add amounts on lines <b>(1)</b> and <b>(2)</b> ▶	<b>d</b>	0
<b>e</b> Total expenses per line 17, Form 990 (line <b>c</b> plus line <b>d</b> ) ▶	<b>e</b>	1,550,918

**Part V List of Officers, Directors, Trustees, and Key Employees** (List each one even if not compensated, see page 26 of the instructions)

(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (if not paid, enter -0-)	(D) Contributions to employee benefit plans & deferred compensation	(E) Expense account and other allowances
SEE ATTACHED SCHEDULE 8				

**75** Did any officer, director, trustee, or key employee receive aggregate compensation of more than \$100,000 from your organization and all related organizations, of which more than \$10,000 was provided by the related organizations? ▶  Yes  No  
 If "Yes," attach schedule—see page 26 of the instructions

**Part VI Other Information** (See page 27 of the instructions)

		Yes	No
76	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity		X
77	Were any changes made in the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes <b>By-laws Attached</b>	X	
78a	Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?		X
78b	b If "Yes," has it filed a tax return on <b>Form 990-T</b> for this year?		
79	Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," attach a statement		X
80a	Is the organization related (other than by association with a statewide or nationwide organization) through common membership, governing bodies, trustees, officers, etc., to any other exempt or nonexempt organization?		X
81a	b If "Yes," enter the name of the organization <input type="checkbox"/> and check whether it is <input type="checkbox"/> exempt or <input type="checkbox"/> nonexempt		
81a	Enter direct or indirect political expenditures See line 81 instructions		
81b	b Did the organization file <b>Form 1120-POL</b> for this year?		X
82a	Did the organization receive donated services or the use of materials, equipment, or facilities at no charge or at substantially less than fair rental value?		X
82b	b If "Yes," you may indicate the value of these items here Do not include this amount as revenue in Part I or as an expense in Part II (See instructions in Part III)		
83a	Did the organization comply with the public inspection requirements for returns and exemption applications?	X	
83b	b Did the organization comply with the disclosure requirements relating to quid pro quo contributions?	X	
84a	Did the organization solicit any contributions or gifts that were not tax deductible?		X
84b	b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
85a	85 501(c)(4), (5), or (6) organizations a Were substantially all dues nondeductible by members?		
85b	b Did the organization make only in-house lobbying expenditures of \$2,000 or less?		
85c	If "Yes" was answered to either 85a or 85b, do not complete 85c through 85h below unless the organization received a waiver for proxy tax owed for the prior year		
85d	c Dues, assessments, and similar amounts from members		
85e	d Section 162(e) lobbying and political expenditures		
85f	e Aggregate nondeductible amount of section 6033(e)(1)(A) dues notices		
85g	f Taxable amount of lobbying and political expenditures (line 85d less 85e)		
85h	g Does the organization elect to pay the section 6033(e) tax on the amount on line 85f?		
85h	h If section 6033(e)(1)(A) dues notices were sent, does the organization agree to add the amount on line 85f to its reasonable estimate of dues allocable to nondeductible lobbying and political expenditures for the following tax year?		
86a	86 501(c)(7) orgs Enter a Initiation fees and capital contributions included on line 12		
86b	b Gross receipts, included on line 12, for public use of club facilities		
87a	87 501(c)(12) orgs Enter a Gross income from members or shareholders		
87b	b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them)		
88	88 At any time during the year, did the organization own a 50% or greater interest in a taxable corporation or partnership, or an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Part IX		X
89a	89a 501(c)(3) organizations Enter Amount of tax imposed on the organization during the year under section 4911 <input type="text" value="0"/> , section 4912 <input type="text" value="0"/> , section 4955 <input type="text" value="0"/>		
89b	b 501(c)(3) and 501(c)(4) orgs Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," attach a statement explaining each transaction		X
	c Enter Amount of tax imposed on the organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		
	d Enter Amount of tax on line 89c, above, reimbursed by the organization		
90a	90a List the states with which a copy of this return is filed		
90b	b Number of employees employed in the pay period that includes March 12, 2002 (See instructions)		38
91	91 The books are in care of <input type="text" value="Chippewa Nature Center, Inc."/> Telephone no <input type="text" value="( 989 ) 631-0830"/> Located at <input type="text" value="400 S. Badour Rd., Midland, MI"/> ZIP + 4 <input type="text" value="48640-8661"/>		
92	92 Section 4947(a)(1) nonexempt charitable trusts filing Form 990 in lieu of Form 1041—Check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year <input type="text" value="92"/>		

**Part VII Analysis of Income-Producing Activities** (See page 31 of the instructions)

	Unrelated business income		Excluded by section 512 513, or 514		(E) Related or exempt function income
	(A) Business code	(B) Amount	(C) Exclusion code	(D) Amount	
<b>93</b> Program service revenue					
<b>a</b> School Programs					44,026
<b>b</b> Nature Day Camp & other youth progs.					45,836
<b>c</b> Special Educational Events					10,041
<b>d</b> Adult Courses, Field Trips, misc.					14,826
<b>e</b>					
<b>f</b> Medicare/Medicaid payments					
<b>g</b> Fees and contracts from government agencies					
<b>94</b> Membership dues and assessments					32,595
<b>95</b> Interest on savings and temporary cash investments					
<b>96</b> Dividends and interest from securities			14	759,736	
<b>97</b> Net rental income or (loss) from real estate					
<b>a</b> debt-financed property					
<b>b</b> not debt-financed property			16	5,780	
<b>98</b> Net rental income or (loss) from personal property					
<b>99</b> Other investment income			14	44,973	
<b>100</b> Gain or (loss) from sales of assets other than inventory			18	(261,579)	
<b>101</b> Net income or (loss) from special events					
<b>102</b> Gross profit or (loss) from sales of inventory					4,607
<b>103</b> Other revenue					
<b>a</b>					
<b>b</b>					
<b>c</b>					
<b>d</b>					
<b>e</b>					
<b>104</b> Subtotal (add columns (B), (D), and (E))				548,910	151,931
<b>105</b> Total (add line 104, columns (B), (D), and (E))					700,841

Note: Line 105 plus line 1d, Part I, should equal the amount on line 12, Part I

**Part VIII Relationship of Activities to the Accomplishment of Exempt Purposes** (See page 32 of the instructions)

Line No	Explain how each activity for which income is reported in column (E) of Part VII contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes)
▼	SEE ATTACHED SCHEDULE 9

**Part IX Information Regarding Taxable Subsidiaries and Disregarded Entities** (See page 32 of the instructions)

(A) Name, address, and EIN of corporation, partnership, or disregarded entity	(B) Percentage of ownership interest	(C) Nature of activities	(D) Total income	(E) End-of-year assets
	%			
	%			
	%			
	%			

**Part X Information Regarding Transfers Associated with Personal Benefit Contracts** (See page 33 of the instructions)

- (a) Did the organization, during the year, receive any funds, directly or indirectly, from a personal benefit contract?
  - (b) Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?
- Note. If "Yes" to (b), file Form 8870 and Form 4720 (see instructions).

Under penalties of perjury I declare that I have examined this return and belief, it is true, correct, and complete. Declaration of preparer (other than the taxpayer) is based on all information of which preparer has knowledge.

Please Sign Here  
 Signature of officer: *David J. Frurip*  
 Type or print name and title: **DAVID J. FRURIP, President**

Paid Preparer's Use Only  
 Preparer's signature: \_\_\_\_\_  
 Firm's name (or yours if self-employed) address and ZIP + 4: \_\_\_\_\_

**SCHEDULE A**  
(Form 990 or 990-EZ)

**Organization Exempt Under Section 501(c)(3)**

OMB No 1545-0047

(Except Private Foundation) and Section 501(e), 501(f), 501(k),  
501(n), or Section 4947(a)(1) Nonexempt Charitable Trust

**2002**

Supplementary Information—(See separate instructions.)

Department of the Treasury  
Internal Revenue Service

▶ **MUST be completed by the above organizations and attached to their Form 990 or 990-EZ**

Name of the organization

Chippewa Nature Center, Inc.

Employer identification number

38 1859315

**Part I Compensation of the Five Highest Paid Employees Other Than Officers, Directors, and Trustees**  
(See page 1 of the instructions List each one If there are none, enter "None ")

(a) Name and address of each employee paid more than \$50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans & deferred compensation	(e) Expense account and other allowances
C. Richard Touvell 3712 Leonard Lane Midland, MI 48640	Executive Director -40-	84,810	8,480	0
Chris A. Anderson 116 Auburn St. Midland, MI 48640	Business Manager -40-	57,693	5,783	0
Total number of other employees paid over \$50,000 ▶				

**Part II Compensation of the Five Highest Paid Independent Contractors for Professional Services**  
(See page 2 of the instructions List each one (whether individuals or firms) If there are none, enter "None ")

(a) Name and address of each independent contractor paid more than \$50,000	(b) Type of service	(c) Compensation
None		
Total number of others receiving over \$50,000 for professional services ▶		

**Part III Statements About Activities** (See page 2 of the instructions)

	Yes	No
<b>1</b> During the year, has the organization attempted to influence national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum? If "Yes," enter the total expenses paid or incurred in connection with the lobbying activities ▶ \$ _____ (Must equal amounts on line 38, Part VI-A, or line I of Part VI-B) Organizations that made an election under section 501(h) by filing Form 5768 must complete Part VI-A. Other organizations checking "Yes," must complete Part VI-B AND attach a statement giving a detailed description of the lobbying activities.		X
<b>2</b> During the year, has the organization, either directly or indirectly, engaged in any of the following acts with any substantial contributors, trustees, directors, officers, creators, key employees, or members of their families, or with any taxable organization with which any such person is affiliated as an officer, director, trustee, majority owner, or principal beneficiary? (If the answer to any question is "Yes," attach a detailed statement explaining the transactions.)		
<b>a</b> Sale, exchange, or leasing of property?		X
<b>b</b> Lending of money or other extension of credit?		X
<b>c</b> Furnishing of goods, services, or facilities?		X
<b>d</b> Payment of compensation (or payment or reimbursement of expenses if more than \$1,000)?		X
<b>e</b> Transfer of any part of its income or assets?		X
<b>3</b> Does the organization make grants for scholarships, fellowships, student loans, etc.? (See Note below.)		X
<b>4</b> Do you have a section 403(b) annuity plan for your employees?	X	

**Note** Attach a statement to explain how the organization determines that individuals or organizations receiving grants or loans from it in furtherance of its charitable programs "qualify" to receive payments

**Part IV Reason for Non-Private Foundation Status** (See pages 3 through 5 of the instructions)

The organization is not a private foundation because it is (Please check only **ONE** applicable box.)

- 5**  A church, convention of churches, or association of churches Section 170(b)(1)(A)(i)
- 6**  A school Section 170(b)(1)(A)(ii) (Also complete Part V)
- 7**  A hospital or a cooperative hospital service organization Section 170(b)(1)(A)(iii)
- 8**  A Federal, state, or local government or governmental unit Section 170(b)(1)(A)(v)
- 9**  A medical research organization operated in conjunction with a hospital Section 170(b)(1)(A)(iii) Enter the hospital's name, city, and state ▶ \_\_\_\_\_
- 10**  An organization operated for the benefit of a college or university owned or operated by a governmental unit Section 170(b)(1)(A)(iv) (Also complete the **Support Schedule** in Part IV-A)
- 11a**  An organization that normally receives a substantial part of its support from a governmental unit or from the general public Section 170(b)(1)(A)(vi) (Also complete the **Support Schedule** in Part IV-A)
- 11b**  A community trust Section 170(b)(1)(A)(vi) (Also complete the **Support Schedule** in Part IV-A)
- 12**  An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its charitable, etc., functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975 See section 509(a)(2) (Also complete the **Support Schedule** in Part IV-A)
- 13**  An organization that is not controlled by any disqualified persons (other than foundation managers) and supports organizations described in (1) lines 5 through 12 above, or (2) section 501(c)(4), (5), or (6), if they meet the test of section 509(a)(2) (See section 509(a)(3))

Provide the following information about the supported organizations (See page 5 of the instructions)

(a) Name(s) of supported organization(s)	(b) Line number from above

- 14**  An organization organized and operated to test for public safety Section 509(a)(4) (See page 5 of the instructions)



**Part IV-A Support Schedule** (Complete only if you checked a box on line 10, 11, or 12) *Use cash method of accounting*

**Note:** You may use the worksheet in the instructions for converting from the accrual to the cash method of accounting

Calendar year (or fiscal year beginning in) ▶	(a) 2001	(b) 2000	(c) 1999	(d) 1998	(e) Total
<b>15</b> Gifts, grants, and contributions received (Do not include unusual grants See line 28)	169,464	258,766	317,350	299,477	1,045,057
<b>16</b> Membership fees received	34,400	32,686	33,242	32,767	133,095
<b>17</b> Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to the organization's charitable, etc., purpose	99,491	95,499	91,493	102,225	388,708
<b>18</b> Gross income from interest, dividends, amounts received from payments on securities loans (section 512(a)(5)), rents, royalties, and unrelated business taxable income (less section 511 taxes) from businesses acquired by the organization after June 30, 1975	804,709	1,203,105	980,643	1,050,987	4,039,444
<b>19</b> Net income from unrelated business activities not included in line 18					
<b>20</b> Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf					
<b>21</b> The value of services or facilities furnished to the organization by a governmental unit without charge Do not include the value of services or facilities generally furnished to the public without charge					
<b>22</b> Other income Attach a schedule Do not include gain or (loss) from sale of capital assets					
<b>23</b> Total of lines 15 through 22	1,108,064	1,590,056	1,422,728	1,485,456	5,606,304
<b>24</b> Line 23 minus line 17	1,008,573	1,494,557	1,331,235	1,383,231	5,217,596
<b>25</b> Enter 1% of line 23	11,081	15,901	14,227	14,855	
<b>26 Organizations described on lines 10 or 11</b>	a Enter 2% of amount in column (e), line 24 ▶				<b>26a</b> 104,352
<b>b</b> Prepare a list for your records to show the name of and amount contributed by each person (other than a governmental unit or publicly supported organization) whose total gifts for 1998 through 2001 exceeded the amount shown in line 26a Do not file this list with your return Enter the total of all these excess amounts ▶					<b>26b</b> 232,944
<b>c</b> Total support for section 509(a)(1) test Enter line 24 column (e) ▶					<b>26c</b> 5,217,596
<b>d</b> Add Amounts from column (e) for lines 18 <u>4,039,444</u> 19 _____ 22 _____ 26b <u>232,944</u> ▶					<b>26d</b> 4,272,388
<b>e</b> Public support (line 26c minus line 26d total) ▶					<b>26e</b> 945,208
<b>f</b> Public support percentage (line 26e (numerator) divided by line 26c (denominator)) ▶					<b>26f</b> 18.1 %
<b>27 Organizations described on line 12</b>	a For amounts included in lines 15, 16, and 17 that were received from a "disqualified person," prepare a list for your records to show the name of, and total amounts received in each year from, each "disqualified person" Do not file this list with your return Enter the sum of such amounts for each year				
	(2001)	(2000)	(1999)	(1998)	
<b>b</b> For any amount included in line 17 that was received from each person (other than "disqualified persons"), prepare a list for your records to show the name of, and amount received for each year, that was more than the larger of (1) the amount on line 25 for the year or (2) \$5,000 (Include in the list organizations described in lines 5 through 11, as well as individuals) Do not file this list with your return After computing the difference between the amount received and the larger amount described in (1) or (2), enter the sum of these differences (the excess amounts) for each year	(2001)	(2000)	(1999)	(1998)	
<b>c</b> Add Amounts from column (e) for lines 15 _____ 16 _____ 17 _____ 20 _____ 21 _____ ▶					<b>27c</b> _____
<b>d</b> Add Line 27a total _____ and line 27b total _____ ▶					<b>27d</b> _____
<b>e</b> Public support (line 27c total minus line 27d total) ▶					<b>27e</b> _____
<b>f</b> Total support for section 509(a)(2) test Enter amount from line 23, column (e) ▶ <b>27f</b> _____					<b>27f</b> _____
<b>g</b> Public support percentage (line 27e (numerator) divided by line 27f (denominator)) ▶					<b>27g</b> _____ %
<b>h</b> Investment income percentage (line 18, column (e) (numerator) divided by line 27f (denominator)) ▶					<b>27h</b> _____ %

**28 Unusual Grants.** For an organization described in line 10, 11, or 12 that received any unusual grants during 1998 through 2001, prepare a list for your records to show, for each year, the name of the contributor, the date and amount of the grant, and a brief description of the nature of the grant Do not file this list with your return Do not include these grants in line 15

**Part V Private School Questionnaire** (See page 7 of the instructions)  
**(To be completed ONLY by schools that checked the box on line 6 in Part IV)**

	Yes	No
29 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?		
30 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?		
31 Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe, if "No," please explain (If you need more space, attach a separate statement )		
32 Does the organization maintain the following		
a Records indicating the racial composition of the student body, faculty, and administrative staff?	32a	
b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?	32b	
c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	32c	
d Copies of all material used by the organization or on its behalf to solicit contributions?	32d	
If you answered "No" to any of the above, please explain (If you need more space, attach a separate statement )		
33 Does the organization discriminate by race in any way with respect to		
a Students' rights or privileges?	33a	
b Admissions policies?	33b	
c Employment of faculty or administrative staff?	33c	
d Scholarships or other financial assistance?	33d	
e Educational policies?	33e	
f Use of facilities?	33f	
g Athletic programs?	33g	
h Other extracurricular activities?	33h	
If you answered "Yes" to any of the above, please explain (If you need more space, attach a separate statement )		
34a Does the organization receive any financial aid or assistance from a governmental agency?	34a	
b Has the organization's right to such aid ever been revoked or suspended? If you answered "Yes" to either 34a or b, please explain using an attached statement	34b	
35 Does the organization certify that it has complied with the applicable requirements of sections 4 01 through 4 05 of Rev Proc 75-50, 1975-2 C B 587, covering racial nondiscrimination? If "No," attach an explanation	35	

**Part VI-A Lobbying Expenditures by Electing Public Charities** (See page 9 of the instructions )  
 (To be completed **ONLY** by an eligible organization that filed Form 5768)

Check **a**  if the organization belongs to an affiliated group Check **b**  if you checked "a" and "limited control" provisions apply

**Limits on Lobbying Expenditures**

(The term "expenditures" means amounts paid or incurred)

		(a) Affiliated group totals	(b) To be completed for ALL electing organizations
<b>36</b>	Total lobbying expenditures to influence public opinion (grassroots lobbying)	<b>36</b>	
<b>37</b>	Total lobbying expenditures to influence a legislative body (direct lobbying)	<b>37</b>	
<b>38</b>	Total lobbying expenditures (add lines 36 and 37)	<b>38</b>	
<b>39</b>	Other exempt purpose expenditures	<b>39</b>	
<b>40</b>	Total exempt purpose expenditures (add lines 38 and 39)	<b>40</b>	
<b>41</b>	Lobbying nontaxable amount Enter the amount from the following table—		
	<b>If the amount on line 40 is—</b>		
	<b>The lobbying nontaxable amount is—</b>		
	Not over \$500,000	20% of the amount on line 40	
	Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000	
	Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000	
	Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000	
	Over \$17,000,000	\$1,000,000	
<b>42</b>	Grassroots nontaxable amount (enter 25% of line 41)	<b>42</b>	
<b>43</b>	Subtract line 42 from line 36 Enter -0- if line 42 is more than line 36	<b>43</b>	
<b>44</b>	Subtract line 41 from line 38 Enter -0- if line 41 is more than line 38	<b>44</b>	

**Caution** If there is an amount on either line 43 or line 44, you must file Form 4720

**4-Year Averaging Period Under Section 501(h)**

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below  
 See the instructions for lines 45 through 50 on page 11 of the instructions )

Calendar year (or fiscal year beginning in) ▶	Lobbying Expenditures During 4-Year Averaging Period				
	(a) 2002	(b) 2001	(c) 2000	(d) 1999	(e) Total
<b>45</b> Lobbying nontaxable amount					
<b>46</b> Lobbying ceiling amount (150% of line 45(e))					
<b>47</b> Total lobbying expenditures					
<b>48</b> Grassroots nontaxable amount					
<b>49</b> Grassroots ceiling amount (150% of line 48(e))					
<b>50</b> Grassroots lobbying expenditures					

**Part VI-B Lobbying Activity by Nonelecting Public Charities**

(For reporting only by organizations that did not complete Part VI-A) (See page 11 of the instructions )

During the year, did the organization attempt to influence national, state or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of

- a** Volunteers
- b** Paid staff or management (Include compensation in expenses reported on lines c through h )
- c** Media advertisements
- d** Mailings to members, legislators, or the public
- e** Publications, or published or broadcast statements
- f** Grants to other organizations for lobbying purposes
- g** Direct contact with legislators, their staffs, government officials, or a legislative body
- h** Rallies, demonstrations, seminars, conventions, speeches, lectures, or any other means
- j** Total lobbying expenditures (Add lines c through h )

If "Yes" to any of the above, also attach a statement giving a detailed description of the lobbying activities

Yes	No	Amount

**Part VII** **Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations** (See page 12 of the instructions)

**51** Did the reporting organization directly or indirectly engage in any of the following with any other organization described in section 501(c) of the Code (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?

**a** Transfers from the reporting organization to a noncharitable exempt organization of

- (i) Cash
- (ii) Other assets

**b** Other transactions

- (i) Sales or exchanges of assets with a noncharitable exempt organization
- (ii) Purchases of assets from a noncharitable exempt organization
- (iii) Rental of facilities, equipment, or other assets
- (iv) Reimbursement arrangements
- (v) Loans or loan guarantees
- (vi) Performance of services or membership or fundraising solicitations

**c** Sharing of facilities, equipment, mailing lists, other assets, or paid employees

**d** If the answer to any of the above is "Yes," complete the following schedule. Column (b) should always show the fair market value of the goods, other assets, or services given by the reporting organization. If the organization received less than fair market value in any transaction or sharing arrangement, show in column (d) the value of the goods, other assets, or services received.

	Yes	No
<b>51a(i)</b>		X
<b>a(ii)</b>		X
<b>b(i)</b>		X
<b>b(ii)</b>		X
<b>b(iii)</b>		X
<b>b(iv)</b>		X
<b>b(v)</b>		X
<b>b(vi)</b>		X
<b>c</b>		X

(a) Line no	(b) Amount involved	(c) Name of noncharitable exempt organization	(d) Description of transfers, transactions, and sharing arrangements

**52a** Is the organization directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) of the Code (other than section 501(c)(3)) or in section 527? ▶  Yes  No

**b** If "Yes," complete the following schedule

(a) Name of organization	(b) Type of organization	(c) Description of relationship

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**Schedule 1**  
**Part I, Line 7**

**Other Investment Income**

Capital Gains Distributions	70,032.73
<b>Less</b>	
Investment Trust and Broker Fees	(25,059.54)
<b>Total Other Investment Income</b>	<b>44,973.19</b>

## Schedule 2

## Part I, Line 8c - (A) Securities

## Gain (Loss) on Sale of Assets (Non-Inventory)

Date	Shares	Issue	Cost	Proceeds	Gain(Loss)
<b>Securities</b>					
1/14/02	1,200	Arrow Electnc	35,880 00	38,647 45	2,767 45
1/14/02	2,000	Baxter International	107,260 00	102,838 45	(4,421 55)
1/14/02	1,950	Canadian Pacific Ltd	38,025 00	38,531 41	506 41
1/14/02	700	Snap-On	23,562 00	23,022 65	(539 35)
1/14/02	600	Sunoco	22,404 00	22,953 65	549 65
1/22/02	2,000	Allstate	67,400 00	66,658 99	(741 01)
2/1/02	5,000	Reynolds Reynolds	133,500 00	129,649 05	(3,850 95)
3/7/02	750	Apache Corp	39,562 50	39,959 39	396 89
3/7/02	600	Centex Corp	35,064 00	37,005 44	1,941 44
3/7/02	900	Hams Corp	30,825 00	31,751 52	926 52
3/7/02	2,800	NCR Corp	117,040 00	123,135 14	6,095 14
3/21/02	1,000	AIG	73,970 00	74,918 87	948 87
3/21/02	3,000	CitiGroup Inc	135,750 00	150,537 73	14,787 73
3/21/02	4,000	Johnson & Johnson	243,600 00	256,914 14	13,314 14
3/21/02	2,000	Pfizer	81,920 00	81,698 77	(221 23)
3/27/02	8,000	Textron	133,084 00	141,481 87	8,397 87
4/9/02	2,300	Bnstol Myers	93,127 00	68,928 92	(24,198 08)
4/15/02	8,600	Qwest Communications	70,692 00	54,006 35	(16,685 65)
4/15/02	8,000	Worldcom MCI	53,920 00	36,798 88	(17,121 12)
4/30/02	11,000	Sun Microsystems	97,020 00	91,627 24	(5,392 76)
5/17/02	frctnl	Hewlett Packard	12 04	14 70	2 66
5/21/02	4,900	Reliant Energy	124,362 00	74,183 75	(50,178 25)
6/3/02	3,500	CVS Corp	112,105 00	114,186 50	2,081 50
6/3/02	9,000	Coming	43,200 00	46,304 48	3,104 48
6/3/02	1,500	Kohls Corp	112,500 00	108,990 76	(3,509 24)
6/3/02	2,000	Memll Lynch	81,420 00	84,377 45	2,957 45
6/3/02	1,000	Nortel Networks	22,100 00	23,199 27	1,099 27
6/3/02	4,000	Toll Brothers	118,000 00	118,796 41	796 41
6/26/02	2,800	El Paso Corp	71,820 00	57,034 27	(14,785 73)
6/26/02	900	Hams Corp	33,939 00	33,687 96	(251 04)
7/19/02	frctnl	Advanced Med Optics	2 36	5 77	3 41
7/29/02	15,000	Sanmina	94,650 00	58,796 70	(35,853 30)
7/31/02	5,000	Sprnt Corp	53,050 00	34,698 94	(18,351 06)
8/9/02	8,000	Tellabs Inc	45,840 00	42,095 51	(3,744 49)
9/4/02	frctnl	Travelers Class A	0 33	0 29	(0 04)
9/4/02	frctnl	Travelers Class B	8 78	7 83	(0 95)
9/30/02	2,500	Computer Sciences	92,075 00	68,300 44	(23,774 56)
10/16/02	7,000	Americredit Corp	56,490 00	42,208 71	(14,281 29)
10/16/02	2,000	Apache Corp	118,900 00	105,886 80	(13,013 20)
10/16/02	3,500	Arrow Electnc	44,205 00	34,113 11	(10,091 89)
10/16/02	5,700	Avnet	61,503 00	37,732 85	(23,770 15)
10/16/02	1,200	Wellpoint Health	87,960 00	93,564 23	5,604 23

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Date	Shares	Issue	Cost	Proceeds	Gain(Loss)
10/31/02	3,000	Sears Roebuck	117,000 00	76,287 69	(40,712 31)
11/14/02	1,000	Genzyme	27,850 00	28,559 13	709 13
11/14/02	2,500	Tech Data	79,875 00	86,186 39	6,311 39
11/14/02	1,800	Venzon	67,968 00	68,253 94	285 94
11/21/02	666	Med Optics Inc	6,460 20	7,705 46	1,245 26
12/2/02	6,000	Citrx Systems	70,500 00	65,338 01	(5,161 99)
12/2/02	1,035	Travelers Class B	16,560 00	15,735 35	(824 65)
12/13/02	2,000	Symantec	87,460 00	82,237 51	(5,222 49)
12/31/02	3,000	Citrx Systems	35,250 00	40,007 68	4,757 68
12/31/02	4,000	Genzyme Corp	131,200 00	127,539 75	(3,660 25)
<b>Subtotal: Securities</b>					<b>(260,767.66)</b>

**Bonds**

6/24/02	255,000	MORG0602	255,785 15	255,000 00	(785 15)
8/1/02	250,000	ASSOC802	249,983 50	250,000 00	16 50
9/3/02	250,000	DUPON902	249,989 25	250,000 00	10 75
11/1/02	250,000	IBM1102	249,991 50	250,000 00	8 50
<b>Subtotal: Corporate Bonds</b>					<b>(749.40)</b>

**Mutual Funds**

**Subtotal: Mutual Funds** 0.00

**Total Gain on Sale:** 4,653,820 81 4,392,103 68 (261,517.06)

**Schedule 3**  
Part I, Line 10c**Gross Profit from Sales of Inventory**

Proceeds from sales of Natural History related items in small museum store.

<b>Gross Sales</b>	<b>\$37,499.45</b>
<b>Cost of Goods Sold</b>	
Beginning Inventory	34,409 00
Merchandise Purchased	20,797 94
Ending Inventory	22,930 73
<b>Cost of Goods Sold</b>	<b>32,276.21</b>
<b>Gross Profit</b>	<b>5,223.24</b>
Store Expenses	615 68
<b>Net Profit</b>	<b>\$4,607.56</b>



**Schedule 4**  
**Part I, Line 20**

**Other Changes in Net Assets or Fund Balances**

<b>Description</b>	<b>Amount</b>
Unrealized Gains (Losses) in Market Value on Investments	(3,868,283)
<b>Total</b>	<b>(\$3,868,283)</b>

**Schedule 5**  
**Part II, Line 42**

**Depreciation**

<b>Asset</b>	<b>Cost Basis 12/31/02</b>	<b>2002 Depreciation Expense</b>	<b>Accumulated Depreciation 12/31/02</b>
Buildings	4,208,779 29	<b>194,148.92</b>	1,906,433 72
Land Improvements	419,472 31	<b>26,599.36</b>	247,604 88
Furnishings	93,520 45	<b>2,908.52</b>	70,481 28
Equipment	412,015 55	<b>36,791.11</b>	308,958 56
Land	1,258,033 15	<b>0.00</b>	0 00
Collections	58,566 55	<b>0.00</b>	0 00
<b>Total:</b>	<b>6,450,387.30</b>	<b>260,447.91</b>	<b>2,533,478.44</b>

**Schedule 6**  
**Part IV, Line 54**

**Investments -Securities**

	Shares	Issue	Market Value
<b>Mutual Funds</b>			
	70,762	Fidelity Low-Priced Stock	1,781,089.41
	127,681	Vanguard Int'l Growth	<u>1,552,605.96</u>
		<b>Total Mutual Funds:</b>	<b>3,333,695.37</b>
 <b>Stocks</b>			
	5,500	Ace Limited Bermuda	161,370.00
	10,000	Aflac Inc	301,200.00
	3,000	Allergan Inc	172,860.00
	3,000	Allstate Corp	110,970.00
	8,000	American Int'l Group Inc	462,800.00
	4,000	Anadarko Petroleum Corp	191,600.00
	9,000	AOL Time Warner	117,900.00
	7,600	Aon Corp	143,564.00
	9,000	Applied Materials Inc	117,270.00
	2,000	Avon Products	107,740.00
	2,100	BankAmerica Corp	146,097.00
	2,000	Bear Stearn's Co	118,800.00
	4,000	Brinker Intl	129,000.00
	5,000	Bristol-Myers Squibb	115,750.00
	5,000	Burl Northern Santa Fe Corp	130,050.00
	8,000	Calpine Corp	26,080.00
	1,500	Cardinal Health	88,785.00
	3,400	Centex Corp	170,680.00
	23,000	Cisco Systems, Inc	301,300.00
	11,666	Citigroup Inc	410,528.54
	8,000	Citrix Systems, Inc	98,560.00
	3,100	Conocophillips	150,009.00
	7,100	Donnelley RR & Sons	154,567.00
	14,304	Dow Chemical Co	425,922.08
	6,000	Energy East Corp	132,540.00
	15,000	Exxon Mobil Corp	524,100.00
	2,000	Federal Nat'l Mtg Assn	128,660.00
	13,500	General Electric	328,725.00
	4,400	General Motors Corp	162,184.00
	10,000	Georgia Pacific Corp	161,600.00
	3,600	Harrah's Entertainment	142,560.00
	3,000	Harsco Corp	78,900.00
	4,743	Hewlett Packard Co	82,338.48
	5,500	Home Depot Inc	132,110.00
	5,000	Honeywell Intl	120,000.00
	10,500	Ingram Micro Inc	129,675.00
	14,024	Intel Corp	218,353.68
	3,000	Inter'l Business Machines Corp	232,500.00
	4,800	Invitrogen Corp	150,192.00
	4,300	J P Morgan Chase	103,200.00

**Schedule 6**  
**Part IV, Line 54**

**Investments -Securities**

Shares	Issue	Market Value
9,000	Johnson & Johnson	483,390 00
1 400	Johnson Controls	112,238 00
3 000	Kohl's Corp	167 850 00
1,700	Lehman Brothers Holdings	90,593 00
2,400	Lockheed Martin Corp	138,600 00
7,100	Marathon Oil Corp	151,159 00
8,000	Masco Corp	168,400 00
5,000	Medtronic Inc	228,000 00
7,500	Merck & Co	424,575 00
4,000	Merrill Lynch	151,800 00
3,000	Microsoft Corp	155,100 00
14,500	Pfizer Inc	443,265 00
3,000	Proctor & Gamble	257,820 00
7,000	RPM International	106,960 00
3,711	Sara Lee Corp	83,534 61
5,000	Schlumberger Ltd	210,450 00
5,000	Smithfield Foods Inc	99,200 00
4,000	Snap-On Inc	112,440 00
4,800	Sonoco Prods Co	110,064 00
4,400	Southtrust Corp	109,340 00
22,000	Sun Microsystems	68 420 00
2,900	Sunoco Inc	96,222 00
6,000	Symantec Corp	243,060 00
8,400	Teco Energy Inc	129,948 00
8,000	Toll Brothers Inc	161,600 00
6,000	Transocean Inc Cayman Isl	139,200 00
8 000	Travelers Prop Class A	117,200 00
2,000	Union Pacific Corp	119,740 00
6,600	Viad Corp	147,510 00
9,000	Wal Mart Stores	454,590 00
5,000	Walgreen Co	145,950 00
4,300	Washington Mutual Inc	148,479 00
1 200	Wellpoint Health Networks	85,392 00
5,200	Yum Brands Inc	125,944 00
	<b>Total Common Stocks*</b>	<b>13,169,072.37</b>
<b>Bonds</b>		
500,000	Heinz, H J due 1/03	500,844 00
500,000	Salomon Inc due 1/03	500,947 50
250,000	Ford Motor Cr due 8/03	254,204 00
500,000	GMAC due 11/03	508,970 00
250,000	Salomon due 12/03	262,090 25
250,000	Morgan Stanley due 1/04	259,133 25
250,000	JP Morgan due 2/04	259,811 75
250,000	Chase Manhattan due 4/04	260,468 75

**Schedule 6**  
**Part IV, Line 54**

**Investments -Securities**

Shares	Issue	Market Value
250,000	Associates due 4/04	262,826 75
250,000	Bank of Amer due 6/04	267,733 00
250,000	Wachovia due 6/04	268,723 50
250,000	Wells Fargo due 7/04	267,968 75
250,000	Ford Motor Cr due 7/04	255,353 75
250,000	First Union Corp due 8/04	271,040 25
250,000	Ford Motor Cr due 3/05	256,646 00
500,000	Bank America due 5/05	561 831 50
250,000	Morgan Stanley due 6/05	279,994 25
250,000	Salomon Smith due 6/05	270,229 50
250,000	GMAC due 7/05	262,799 50
250,000	Dow Chemical due 8/05	277,500 00
250,000	Ford Motor Cr due 2/06	250,960 25
250,000	Norwest Corp due 8/06	279,782 75
250,000	Norwest Corp due 10/06	<u>279,830 50</u>
	<b>Total Bonds</b>	<b>7,119,687.75</b>
	<b>Total Investments</b>	<b>23,822,465 49</b>

**Schedule 7**  
Part IV, Line 57(b)**Land, Buildings & Equipment**  
**- Accumulated Depreciation -**

<b>Asset</b>	<b>Cost Basis 12/31/02</b>	<b>2002 Depreciation Expense</b>	<b>Accumulated Depreciation 12/31/02</b>
Buildings	4,208,779 29	194,148 92	<b>1,906,433.72</b>
Land Improvements	419,472 31	26,599 36	<b>247,604.88</b>
Furnishings	93,520 45	2,908 52	<b>69,509.28</b>
Equipment	412,015 55	36,791 11	<b>308,958.56</b>
Land	1,258,033 15	0 00	<b>0.00</b>
Collections	58,566 55	0 00	<b>0.00</b>
<b>Total:</b>	<b>6,450,387.30</b>	<b>260,447.91</b>	<b>2,532,506.44</b>

## Part V

## List of Officers, Directors &amp; Key Employees

Title	Name	Hrs/Wk	Compensation	Benefit Plan	Expense Account
Executive Director	C Richard Touvell 3712 Leonard Lane Midland, MI 48640	40	84,810	8,480	0
President	Cindy Newman 2720 Georgetown Midland, MI 48642	3	0	0	0
1st Vice President	Dr David Frunp 910 Holyrood Midland, MI 48640	3	0	0	0
2nd Vice President	Eldon Enger 3100 E Gordonville Rd Midland, MI 48640	3	0	0	0
Secretary	Marcia Diling 1810 Norwood Midland, MI 48640	3	0	0	0
Treasurer	Dennis Hurley 4104 Berkshire Midland, MI 48640	3	0	0	0
Board Member	Jeanne Dodd 1888 Airway Dr Sanford, MI 49657	2	0	0	0
Board Member	John Dover 2904 Jeffrey Lane Midland, MI 48640	2	0	0	0
Board Member	Shirley Failla 3712 Lawndale Dr Midland, MI 48642	2	0	0	0
Board Member	Don Findlay 1320 Kirkland Dr Midland, MI 48640	2	0	0	0
Board Member	Judy Firenze 2447 N Trail Midland, MI 48642	2	0	0	0
Board Member	Bill Gibson 5708 Drake Midland, MI 48640	2	0	0	0
Board Member	Randall Kursinsky 376 S Seven Mile Rd Midland, MI 48640	2	0	0	0
Board Member	Dr Marianne McKelvy 1408 Eastlawn Dr Midland MI 48642	2	0	0	0
Board Member	Deborah Temperly 4415 Cruz Dr Midland, MI 48642	2	0	0	0

**Schedule 9  
Part VIII**

**Relationship of Activities to Exempt Purposes**

<b>Line No.</b>	<b>Explanation</b>
93a	Program integrates with area school curriculum to provide environmental education
93b	Summer and weekend programs to serve area youth outside of school activities
93c	One or two-day "theme" educational events directed at family participation
93d	Adult-oriented courses, lectures and workshops in all aspects of natural history
94	Membership encourages involvement and participation in all our program and events
102	Small museum store providing field guides, books and naturalist tools



# Chippewa Nature Center



## By-Laws

**Amended Version**

**Approved  
10/21/02**

CHIPPEWA NATURE CENTER, INC.

**BY-LAWS**

**I MEMBERSHIP**

- 1 1 Membership Classification
- 1 2 Membership Privileges
- 1 3 Revoke or Suspend Membership Privileges

**II DIRECTORS AND OFFICERS**

- 2 1 Directors and Officers Elected by Members
- 2 2 Agents Appointed by the Board of Directors
- 2 3 Honorary Board Members

**III DUTIES AND POWERS OF BOARD OF DIRECTORS AND OFFICERS**

- 3 1 Board of Directors
- 3 2 President
- 3.3 Vice Presidents
- 3.4 Secretary
- 3.5 Treasurer
- 3 6 Indemnification

**IV COMMITTEES**

- 4 1 Standing and Ad Hoc Committees
- 4 2 Executive Committee
- 4 3 Finance Committee
- 4 4 Personnel Committee

**V MEETINGS**

- 5.1 Annual Meeting of Members
- 5 2 Special Meetings of Members
- 5 3 Quorum at Meetings of Members
- 5 4 Regular Meetings of the Board of Directors
- 5 5 Special Meetings of the Board of Directors
- 5 6 Notice of Meetings of the Board of Directors
- 5 7 Quorum at Meetings

**VI ELECTIONS**

- 6 1 Annual Elections
- 6 2 Nominating Committee and Nominations
- 6 3 Notices
- 6 4 Additional Nominations
- 6 5 Voting

**VII AMENDING THE BY LAWS**

- 1 1 Amending the By Laws

## **SECTION I - MEMBERSHIP**

### **1.1 Membership Classification.**

The criteria for each of the following classifications shall be established by the Board of Directors

- a Annual Membership Annual membership categories shall be renewed on a yearly basis.
- b Lifetime Membership Lifetime membership categories shall be permanent in nature and the monies received shall be considered as restricted gifts to the Endowment Fund
- c Affiliate Membership In order to promote a closer working relationship with certain other groups, the Board of Directors may at times grant annual Affiliate Membership to such groups

### **1.2 Membership Privileges.**

- a All annual and lifetime members in good standing shall be entitled to use Center facilities and participate in activities on a basis as shall be established by the Board of Directors
- b. Each annual and lifetime member of at least eighteen (18) years of age, and in good standing, shall be entitled to cast one vote (either in person or by written proxy) on any matter to be resolved by a vote of the members
- c The privileges associated with Affiliate Membership shall be established by the Board of Directors on a case-by-case basis for each group granted Affiliate Membership.

### **1.3 Revoke or Suspend Membership Privileges.**

The Board of Directors may suspend or revoke the membership privileges of any member upon a two-thirds vote of the entire Board

## SECTION II - DIRECTORS AND OFFICERS

### 2.1 Directors and Officers Elected by Members.

- a) The Board of Directors shall be elected by the members of the Center at their annual meeting and shall govern the activities of the Center. The Board shall be composed of the President, First Vice President, Second Vice President Secretary, Treasurer, and a minimum of six and a maximum of twelve Members-at-large, with the number of Members-at-large to be determined from time to time by a majority vote of the Board  
*(amended 10/21/02)*
- b) Each board member may serve up to a maximum of three terms, each term lasting three years, until his or her successor has been elected and qualified or until his or her resignation or removal. Board members may be elected as Board Officers (President, Vice President, Secretary and Treasurer), and serve in those positions on two year terms, falling within the maximum board service of nine years  
*(amended 10/21/02)*

### 2.2 Agents Appointed by the Board of Directors.

The Board of Directors may appoint, from time to time, such agents (including, but not limited to, Assistant Secretary and Assistant Treasurer) as are deemed necessary to assist it in the execution of its duties. Such agents shall serve at the pleasure of the Board of Directors.

### 2.3 Honorary Board Members.

The Board of Directors may, from time to time, by a two-thirds vote of the entire Board, elect one or more honorary members of the Board of Directors. These individuals shall have all the privileges of regular Board members, except the right of voting, and shall serve until they resign or are removed from office by a two-thirds vote of the entire Board.

## **SECTION III - DUTIES AND POWERS OF BOARD OF DIRECTORS AND OFFICERS**

### **3.1 Board of Directors.**

The Board of Directors shall have the power and duty to control and manage all of the affairs and property of the Center, approve all contracts, approve the hiring and dismissal of all full-time employees, provide for all expenditures and otherwise administer the affairs of the Center in such a manner as may be necessary to carry out its purposes as set forth in its constitution. The Board shall fill all vacancies on the Board when vacated in mid-term, except as provided in Section 6.1 hereof.

### **3.2 President.**

The President shall be the chief executive officer of the Center. The President shall preside at all meetings of the members and the Board of Directors of the Center. In the absence of the President and the First Vice President, the Board member designated by the President shall preside. The President shall be an ex-officio member of all committees, except the Nominating Committee. With either the Secretary or the Treasurer, the President shall sign all written contracts and obligations of the Center which have been approved by the Board of Directors. The President shall perform all other usual duties pertaining to the office and, by virtue of the office, shall be chairperson of the Executive Committee.

### **3.3 Vice Presidents.**

- a The First Vice President shall assist the President in the performance of the President's duties and shall perform such other duties as shall be delegated by the President.
- b The Second Vice President shall perform such duties as shall be delegated by the President.

### **3.4 Secretary.**

The Secretary shall keep the minutes, and give notices, of all Directors shall determine. The Secretary (or the Treasurer) shall sign with the President all written contracts and obligations of the Center which have been approved by the Board of Directors and shall perform all other duties pertaining to the office.

### **3.5. Treasurer.**

The Treasurer shall handle all funds and securities belonging to or receivable or payable by the Center in such a manner as shall be designated by the Board of Directors. The Treasurer shall have charge of the accounting and financial records of the Center. The Treasurer shall present a current financial statement at each regular meeting of the Board of Directors and shall present a full annual financial report at the annual meeting of the members. The Treasurer shall perform all other usual duties pertaining to the office and, by virtue of the office, shall be chairperson of the Finance Committee. At the expense of the Center, the Treasurer may be required to give a bond, with a responsible surety company as surety, for such amount as shall be fixed by the Board of Directors. The treasurer (or the Secretary) shall sign with the President all written contracts and obligations of the Center which have been approved by the Board of Directors and shall perform all other duties pertaining to the office.

### **3.6 Indemnification.**

Each director, officer, employee or agent of the Center shall be indemnified against all expenses and costs reasonably incurred by him in connection with or resulting from any action, suit, proceeding or claim brought by or on behalf of the Center, to which he may be made a party by reason of his being or having been a director, officer, committee member, employee or agent of the Center or by reason of his conduct in any such capacity, if he acted in good faith and in a manner he reasonably believed to be in or not opposed to the best interests of the Center or its members, except that no indemnification shall be made in respect of any claim, issue or matter as to which he shall have been finally adjudged to be liable for negligence or misconduct in the performance of his duty to the Center (unless and only to the extent that the court in which such action, suit, proceeding or claim was brought shall determine upon application that, despite the adjudication of liability but in view of all circumstances of the case he is entitled to indemnity for such expenses). The Board of Directors shall have power to indemnify each of its directors, officers, committee members, employees and agents against all liabilities imposed upon and expenses and costs reasonably incurred by him in connection with or resulting from any other action, suit, proceeding or claim (other than an action by or in the right of the Center) to which he may be made a party or which may be asserted against him by reason of his being or having been such director, officer, committee member, employee or agent, or by reason of his conduct in any such capacity, if he acted in good faith and in a manner he reasonably believed to be in or not opposed to the best interests of the Center or its members, and with respect to any criminal action or proceeding, had no reasonable cause to believe his conduct was unlawful. In case of settlement of any such action, suit, proceeding or claim of either classification before final adjudication as to the director, officer, committee member, employee or agent, the right of indemnification shall exist (except

### **3.6 Indemnification (continued)**

as to amounts paid to payable to the Center pursuant to such settlement) but only to the extent, if any, which the Board of Directors may in such case authorize. The foregoing rights of indemnification shall not be exclusive of any other rights to which any such director, officer, committee member, employee or agent may be entitled as a matter of law and shall be applicable whether or not he continues to be such director, officer, committee member or agent when incurring any expense or costs herein before mentioned. In proper cases a committee composed of the disinterested members of the Board of Directors may exercise the powers hereby conferred upon the Board of Directors by majority action of such committee. The term "action, suit, proceeding or claim" as herein used shall include both civil and criminal actions, suits, proceedings and claims.

## SECTION IV - COMMITTEES

### 4.1 Standing and Ad Hoc Committees.

The Center shall have such standing committees, and may have such ad hoc committees, as shall be provided for in the bylaws. All actions taken by any committee shall be subject to approval by the Board of Directors. No committee shall obligate the Center to any indebtedness not authorized by the budget or approved by the Finance Committee. The standing committees of the Center shall consist of the Executive, Finance, and Personnel Committees. The members of all standing committees except the Executive Committee shall be appointed by the President, subject to approval by the Board of Directors. All other committees shall be considered ad hoc committees, concerned with special interests of the Center, and shall be established and dissolved by and at the discretion of the Board of Directors.

### 4.2 Executive Committee.

The Executive Committee of the Board of Directors shall consist of the President (who shall be chairperson of the committee), the First Vice President and the Second Vice President, and up to two additional members of the Board of Directors who may be appointed by the President subject to approval by the Board of Directors. The Executive Committee shall meet with the Director of the Center regularly between meetings of the Board of Directors, shall advise the Director in the implementation of the policies established by the Board of Directors, and shall report its activities to the Board. The Executive committee shall set the agenda for each Board meeting  
*(amended 10/21/02)*

### 4.3 Finance Committee.

The Finance Committee shall consist of the Treasurer (who shall be chairperson of the committee), the Business Manager of the Center, and such additional individuals as determined by the Board of Directors. The Finance Committee shall supervise the handling, recording and reporting of the financial assets, obligations and transactions of the Center. It shall be responsible for managing the Endowment Fund. It shall provide plans for the long range financial development of the Center including the development of new sources of financing. The Finance Committee shall make recommendations to the Board of Directors for actions needed to carry out its goals.



#### **4.4 Personnel Committee.**

The Personnel Committee shall consist of the President, First Vice President and Second Vice President. The Committee shall be responsible for negotiating the employment contract of the Director and evaluating the job performance of the Director. The Committee shall act as a grievance committee in accordance with procedures set forth in the personnel policy. In consultation with the Director, the Committee shall be responsible for reviewing and recommending changes to the personnel policy and employee benefit programs of the Center.

## **SECTION V - MEETINGS**

### **5.1 Annual Meeting of Members.**

The annual meeting of members shall be held within the first two months of the fiscal year, with the specific date to be established by resolution of the Board of Directors. At least ten days written notice of each such meeting or any adjournment thereof shall be mailed by the Secretary to the last known address of members entitled to vote. When additional nominations have been made or when the members are to vote upon a constitutional amendment or other policy questions stated in the notice of the meeting, there shall be mailed with the notice a proxy running to the Secretary, giving the member the opportunity to vote for or against each item to be voted upon and each candidate nominated. Unless the Board of Directors shall have otherwise specified, the annual meeting shall be held in the Interpretive Building of the Center.

### **5.2 Special Meetings of Members.**

Special meetings of the members may be called by the President, or by a majority of the Board of Directors, at any time, and shall be called upon the written request of thirty or more members of the Center entitled to vote. The Secretary shall give members entitled to vote fifteen days written notice thereof, stating the object of such meeting. When the members are to vote upon a constitutional amendment or other policy questions stated in the notice of the meeting, there shall be mailed with the notice a proxy running to the Secretary, giving the member the opportunity to vote for or against each item to be voted upon and each candidate nominated. No business other than that stated in the call shall be transacted at such special meeting.

### **5.3 Quorum at Meetings of Members.**

Thirty members entitled to vote at the meeting shall constitute a quorum at every meeting of members of the Center, except that if the bylaws require the mailing of proxies, a quorum shall be ten percent of the members entitled to vote at the meeting on the date of sending out the notice of meeting.

### **5.4 Regular Meetings of the Board of Directors.**

Regular meetings of the Board of Directors shall be held at least once each quarter during the year. Unless the Board of Directors shall have otherwise specified, the regular meetings shall be held at the Interpretive Building of the Center on the third Monday of the month at 7.00 p.m.

**5.5 Special Meetings of the Board of Directors.**

Special meetings of the Board of Directors may be called at any time by the President, or upon the written request of two or more Board members addressed to the Secretary.

**5.6 Notice of Meetings of the Board of Directors.**

At least three days notice of all meetings of the Board of Directors shall be given each member thereof

**5.7 Quorum at Meetings.**

A simple majority of the Board of Directors, exclusive of honorary Board members, shall constitute a quorum. No business shall be transacted at any meeting of the members, or of the Board of Directors, unless a quorum is present, but the meeting may be adjourned from time to time to any given date

## SECTION VI - ELECTIONS

### 6.1 Annual Elections.

The annual election of the successors to those Board members (including officers whose election is not delegated to the Board of Directors) whose terms of office are scheduled to expire at or about the date of the Annual Meeting of members, shall be held at such meeting each year. In the event that any Board member is nominated to be elected to an office on the Center's Board, the term of which shall begin prior to the expiration of the term of his current office, and said Board member accepts such nomination, then nominations for a successor to serve out the remainder of said Board member's term of office shall be called for by and submitted to the Secretary.

### 6.2 Nominating Committee and Nominations.

- a Not later than July 1 each year, the President shall appoint, subject to approval by the Board of Directors, a nominating committee. This committee shall consist of not less than three nor more than seven persons, all of whom must be members of the Center. No more than three of the members of the Center serving on the committee may be members who are Board members, but the committee must contain at least one member of the Center who is not a Board member. *(amended 10/21/02)*
- b Not later than July 15 of each year, the committee shall invite members of the Center to submit to the committee in writing, not later than September 15, the names of proposed nominees for Board membership, and all names submitted shall be given due consideration by the committee. *(amended 10/21/02)*
- c The nominating committee shall nominate a member of the Center who is entitled to vote to each office to be voted upon at the annual election, and shall certify said nominations to the Secretary on or before the 15th day of November next. *(amended 10/21/02)*

### 6.3 Notices.

The Secretary shall post such nominations on a bulletin board in the main lobby of the Interpretive Building of the Center and publish such nominations in the next practicable issue of the CNC newsletter.

#### **6.4 Additional Nominations.**

At any time between November 15 and December 10, both inclusive, any twenty-five or more members entitled to vote at such annual election, or their proxies, may file with the Secretary one or more additional nominations signed by them, nominating other candidates for one or more of the offices to be filled. The Secretary thereupon shall post such additional nominations on a bulletin board in the main lobby of the Interpretive Building of the Center, notify the Board of Directors thereof and list the committee's nominations and any additional nominations in the notice of the regular annual meeting mailed to the members of the Center, or mail such list under separate cover to the members.

#### **6.5 Voting.**

If no further nominations are made, as provided by Subsection 6.4 of this Section, the Secretary, or in his absence an acting secretary, shall cast one ballot at the annual election for the persons so nominated, and all such persons thereupon shall be the duly elected officers and Board members of the Center for the ensuing two/three years, and until their successors are duly elected and qualified. However, if further nominations are made, as provided by Subsection 6.4 of this Section, then at the annual election, the members entitled to vote, in person or by proxy, shall vote for the committee's nominees or other nominees upon blank ballots distributed by tellers appointed by the presiding officer of the meeting. The members nominated for each office who receive the greatest number of votes shall be the duly elected officers and Board members of the Center beginning with the completion of the elections and until their successors are duly elected and qualified.

#### **6.6 Transitional.**

The President and First Vice President elected at the Annual Meeting in 1990 shall be elected for a term of one year.

## **SECTION VII - AMENDING THE BY-LAWS**

### **7.1 Amending the By-Laws**

The by-laws of the Chippewa Nature Center may be amended, altered, or repealed, in whole or in part, by the Board of Directors at any meeting duly held in accordance with these by-laws, provided that prior written notice of the change is given 14 days prior to the meeting and the change is approved by a majority of the membership of the Board.